

812-969-2973

<http://sces.shcsc.k12.in.us>

This institution is an equal opportunity provider.

## Calendar at a Glance

August 2—7:30 PM

SHCSC meeting of the Board of School Trustees @ Admin.

August 26

Mid-terms will be sent home.

September 5

Labor Day—No School

September 12

Hearing Screening for K, 1, and 4

September 21

School Pictures

## Transportation Arrangements for 2016/2017

In preparation for this school year, please send transportation arrangements for your child as these files were purged at the end of the school year.

When making transportation arrangements for your child, please send a note to the school. If it is necessary to change your child's transportation during the school day, please call before 2:00 PM to ensure your child receives their pass. Please do not leave a voice mail or email regarding transportation

### SCHOOL VISITORS

All visitors are required to present a Driver's License or other state issued photo ID. When a visitor is cleared, the system prints a badge with the visitor's name, photo, date and time, and destination.

### SCHOOL VOLUNTEERS

All volunteers are required to have an approved background check on file. If you are interested in attending study trips with your child, volunteering at school, or visiting your child's classroom, please make sure that you have submitted this. Come to the school office with your photo ID and fill out the form. We will verify your form and send it to the Administrative office for processing. If you currently have one on file, it is not necessary to complete a new one.



Dear SCES Families,

It is exciting to welcome our returning students and our new students. Our staff has been working hard to prepare for the opening of school and we appreciate them and their commitment to our students.

As South Central Elementary School strives to become a community of learners, we are counting on our parents and community to be a part of our learning organization. We encourage all family members to get involved with SCES. If you would like more information about the PTO or you are interested in opportunities for volunteering, please contact the school office and we will provide you with contact information. You could also visit our school website at <http://sces.shcsc.k12.in.us> We continue to update the site with important dates and information.

Finally, school newsletters are sent home most Fridays. The newsletters are a great way to keep up with what is going on at SCES. Please remember to read them carefully and let us know if you have any questions.

Once again I would like to thank you for support and your commitment to our students and our school. We look forward to seeing you on Wednesday.

Sincerely,  
Sharon Mathes, Principal

## OPENING SCHOOL FORMS/INFORMATION

Please fill out and give the following forms to your child's teacher.

**Background Check**—If you would like to have an approved background check on file, this form should be filled out and brought to the office in person with your license for processing.

**Breakfast and Lunch Program**—This is a half sheet form on lime green paper with lunch prices and information about managing your student's account.

**Car Rider Pick-Up Form**—If you pick up your child in the car rider line, the car must have displayed a school-issued sign. This is an orange form requesting car rider signs. If you would like a sign, please return the form to the office. **Please remember to write a note stating your child will be a car rider on those days.**

**Email Request**—This form is a neon yellow half sheet of paper requesting your email address.

**Free/Reduced Lunch Applications and Instructions for Applying Online**—The free and reduced lunch application is on white paper. You may also apply online. We ask that each student return an application. If you do not want to apply, please write your child's name on the application, sign, and return the application with "N/A" or "REFUSED" written on it.

**School Insurance Form**—If you are interested in school insurance, please contact the office for information.

**School Messenger**—This is a gold form requesting phone numbers for our automated messaging system. Please return this form with updated telephone numbers.

**SHCSC Calendar 2016-2017**—The school calendar is on orchid paper.

**Student Enrollment Information Form**—This is a white form that lists pertinent, personal information for your child. This form needs to be reviewed for accuracy and corrected to show the most current information, including contact phone numbers. Please make corrections and return.

**Student Media Consent and Release Form**—This is a form on salmon paper. Please sign regarding the use of your student's picture in media.

**Student/Parent Handbook and Signature Form**—This is a purple paper with two separate forms on it. Our elementary handbook is available in several forms this year. You may go to our website to retrieve it or you may send in the bottom of the form requesting a paper copy. The top part of the form requires a parent signature acknowledging that you have received and read the SHCSC student handbook. Please read the handbook with your student, sign, and return the form.

**Technology Use Agreement**—This is a form on yellow paper. Please sign this form and check if your student may use all technologies, including internet, or technologies, except internet.